



Upper/Middle School Teacher 

Candidate Brief

Newton
PREP

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The School



Established in 1991, Newton Prep is a thriving school for children, aged 3-13. The School is unashamedly ambitious for its pupils who have access to outstanding facilities. We want them to achieve their academic potential whilst also engaging in sport, art, music and drama. In the School, there are currently 560 pupils from Nursery to Year 8.

We want the children to involve themselves in the total life of the School, which includes after school clubs and activities and a wide range of trips. We celebrate the diversity of our pupils; we want our children to develop a strong sense of community, learning how to make a positive contribution to the community of Newton Prep and the world around them. The ethos and philosophy is one that is based on mutual respect and kindness shown to others.

Our Vision is to provide the children in our care with a first-rate education in the knowledge that time is precious and irreversible. The education we provide has a strong academic base and an imaginatively broad curriculum giving a rich learning experience for all children including provision for children with a range of abilities, including those with high aptitudes in specific subjects. Moreover, the Newton education has a lasting impact as children progress through their school years and throughout their lives, developing both intelligence and character. Our atmosphere is full of happiness and enthusiasm with a sense of purpose and achievement as both pupils and staff aim high. Good governance bolsters these aspirations. We focus on developing ambition in the children so that they move on to the most appropriate senior school. Newton Prep is a

model for best practice in all aspects of prep education.

The School places a strong emphasis on the education of the whole person. We attach great importance to the teaching of Art, Drama, Music and Sport as well as the more academic subjects. Our curriculum and extensive co-curricular programme, together with the House system, reflect the School's commitment to providing both high quality learning opportunities and strong pastoral support so that our pupils have the best opportunities to achieve their full potential and are successful in all areas of school life.

Fundamentally, we want Newton Prep children to enjoy their precious childhood years.

Location

Newton Prep is positioned in the heart of central London's newest vibrant and dynamic development. The area stretching from Nine Elms to Battersea is home to a bustling new 'town'. The iconic Battersea Power Station, now rebuilt, has transformed this part of the capital. With the opening of the Northern Line tube extension, the school enjoys exceptional connectivity, we are within five minutes' reach of three different stations, served by four bus routes and even accessible by river!

-  Battersea Park 2 mins
-  Queenstown Road 5 mins
-  Battersea Power Station 5 mins
-  156, 344, 436, 44 1-3 mins
-  Battersea Power Station 15 mins



Summary of the Role



We are seeking to appoint a highly motivated and inspirational teacher to join our Middle/Upper School. The successful candidate will be responsible for the day-to-day pastoral care and academic progress of the pupils in their class and will teach a range of subjects appropriate to their specialism and the needs of the timetable.

We are keen to hear from ambitious and inspiring teachers who can deliver excellent lessons which enable pupils to achieve the highest standards possible, while also providing outstanding pastoral care.

The Teacher is appointed by the Head and is responsible to the relevant member of the Senior Leadership Team (for example, Deputy Head Teaching & Learning, Head of Department and/or Head of Year) for day-to-day academic and pastoral matters.

Start date: September 2026



Main Duties & Responsibilities



The responsibilities of the Upper/Middle School Teacher:

- Teach high quality lessons to co-educational classes of approximately 20 pupils.
- Take responsibility for the pastoral wellbeing of children in their class or form.
- Ensure that lessons are well prepared and appropriate to the ability level of all pupils, stretching the most able and giving support to those who need it.
- Use the principles of Assessment for Learning to ensure that all children make progress.
- Track the progress of the pupils they teach to identify any gaps in knowledge.
- Write high quality reports and communicate effectively with parents about the progress of their child.
- Attend parent/teacher meetings.
- Support occasional whole School events such as Open Morning.
- Undertake duties such as playground, prep and lesson cover as directed by the relevant Deputy Head.
- Participate in the vibrant extra-curricular programme including running at least one after school activity.
- Attend and contribute to departmental and general staff meetings.
- Participate in INSET.
- Provide appropriate direction and guidance to Teaching Assistants during lessons.
- Be punctual for lessons and arrive at school before the start of the school day.

All duties and responsibilities outlined in this Job Description are subject to review and change from time to time and the post holder may be directed to undertake alternative duties in accordance with the needs of the School.



Person Specification



The Upper/Middle School Teacher needs to have:

- An appropriate teaching qualification i.e. BA (Ed), BEd or PGCE.
- Appropriate teaching experience in the relevant age range (for example Years 1 to 8, including Lower Key Stage 2 and/or Key Stages 2 and 3, as appropriate to the role).
- Knowledge of strategies that support Assessment for Learning.
- Good time management and organisational skills.
- Excellent communication skills, both written and verbal.
- Excellent skills relating to the pastoral care of children.
- The ability to communicate effectively with, and give direction to, Teaching Assistants who may from time to time assist in lessons.
- Ability to form and maintain suitable relationships and personal boundaries with children, parents and staff.
- A strong cultural fit with the School's ethos and values with regards to enthusiasm, commitment and ability to take part in the full life of the school both during and outside of teaching hours.
- Positive attitude to behaviour management.
- The ability to confidently use ICT in day-to-day teaching, including interactive whiteboards, electronic devices and various platforms used by the School.



Summary of Terms & Conditions



The following information provides guidance, without prejudice, on the expected main terms and conditions of employment.

A formal contract detailing the terms and conditions applicable to this position will be drawn up on receipt of your acceptance of your provisional offer of employment. Any offer of employment will be subject to recruitment checks (including qualifications, references, ID, right to work, online searches and medical checks) that are satisfactory to the School as well as satisfactory checks from the DBS and Teacher Regulation Agency.

Salary

A competitive salary package, above the national teachers' scale for Inner London, will be offered in accordance with the School's

salary scale which will reflect the experience and qualifications of the successful candidate. Salaries are paid by BACS transfer on the last working day of each month in twelve equal payments.

Period of employment

Permanent, Full-Time

Probation

This post is subject to a probation period of twelve months. During this probationary period either you or the School may terminate your employment by giving not less than one month's prior written notice. The School may, at its discretion, extend the probationary period for a further period in the event it is considered necessary.

Notice

Following the successful completion of your probationary period your notice period will be one Term's notice in writing on or before the last teaching day of each term to expire at the end of the next Term.

Pension

Teachers will automatically be enrolled into the School's flexible Defined Contribution pension scheme with the Aviva Pension Trust for Independent Schools (APTIS). Associated benefits include group life cover and group income protection.

Fee remission

A discount of up to 50% is given on school fees for children attending Newton Prep (subject to satisfying the School's admission criteria).

Performance appraisal

The post holder's performance, following satisfactory completion of their probation, will be subject to an annual review conducted by the Head.

Other benefits

Staff gym, free on-site parking, cycle-to-work scheme, free 'travel to work loan scheme', free school lunch, tea and coffee during term time, 24-hour counselling and legal advice service, training and development opportunities.



Application



Newton Prep is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

The School will carry out online searches on all successful candidates as part of the process of assessing suitability.

The post is exempt from the Rehabilitation of Offenders Act 1974 and the School is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview (including those which are 'spent' unless they are 'protected' under the DBS filtering rules) in order to assess their suitability to work with children.

Please ensure that you include the names of two referees and details of employment since leaving school. As the position involves working with children the successful applicant must be willing to undergo child protection screening appropriate to the post (including checks with past employers) and will be subject to an Enhanced Disclosure and Barring Service check.

The closing date for applications is **9.00 am Friday 20th March**.

Application is by form only. Application packs, including the Application Form, may be downloaded [here](#) or from our website newtonprepschool.co.uk. Candidates should complete the School's Application Form electronically and email it to the HR Assistant at: hassistant@newtonprep.co.uk.

Alternatively, forward it via post to the HR Assistant, Newton Prep, 149 Battersea Park Road, London, SW8 4BX. If you have any queries about the application process, please contact the HR Department on **0207 720 4091 Ext 1255**. (We are not currently accepting applications from Recruitment Agencies.)

Formal interviews will be held in the week beginning **Monday 23rd March 2026**. However, the School reserves the right to interview and appoint ahead of the advertised closing date, should an appropriate candidate be found. Therefore, it is advisable to submit applications as early as possible.

We are an equal opportunity employer. All applicants will be considered for employment without attention to age, disability, gender reassignment, marital or civil partner status, pregnancy or maternity, race, religion or religious belief, sex or sexual orientation.



